

**TRANSPORTATION DEVELOPMENT ACT
ARTICLE 3 CALL FOR PROJECTS
FOR BICYCLE AND PEDESTRIAN FACILITIES**



Issued: November 1, 2006

Background:

In August 1999, the SANBAG Board approved a policy that 20% of the Transportation Development Act (TDA) Article 3 funds would be made available for projects that improve access to bus stops for pedestrians and persons with disabilities. The remaining 80% would be available for bicycle and pedestrian facilities.

Beginning with this call for projects and every other year thereafter, SANBAG will solicit projects for bicycle and pedestrian facilities in November and have the selection process completed by April or May. Upon approval of a project list by the SANBAG Board, Article 3 funds will be allocated to the project sponsor agency. Allocated funds will remain available for two full fiscal years after the year of Board approval.

Project proposals will be reviewed by an evaluation committee. Each project sponsor agency will be given an opportunity to make a presentation of their project(s) to the evaluation committee. The evaluation committee, using the criteria contained in this call for projects, will score the proposed projects. The evaluation committee will be comprised of two SANBAG staff, engineering, public works or parks and recreation representatives from four cities/towns and the County and one member from an adjacent county transportation commission. The evaluation committee will make its recommendation to SANBAG Plans and Programs Committee who will forward its recommendation to the full SANBAG Board.

Proposed projects must be consistent with the most recent Non-Motorized Transportation Plan approved by the SANBAG Board and the following guideline requirements:

- Projects submitted for approval must be consistent with the sponsor's adopted general plan or master plan of bikeways.
- The award of Article 3 Bicycle and Pedestrian funds may be for up to 100% of the project cost. However, SANBAG may recommend partial funding in preparing the recommended project list.
- Agencies awarded funds will not be reimbursed for any project cost overruns. If an agency is providing a local match on a project and the project is completed under budget, the agency will be reimbursed at the matching ratio in effect at the time of project selection and approval. (Example: If an agency commits to a 25% match for a \$10,000 project, the amount of Article 3 awarded would be \$7,500. If the completed project cost was \$8,000, the amount of Article 3 funds disbursed to the agency would be \$6,000.)
- Design and construction of facilities must conform to the general design criteria for non-motorized facilities as outlined in the Caltrans Highway Design Manual.

Eligible Projects:

1. Preliminary engineering leading to construction of pedestrian or bicycle facility
2. Right-of-way acquisition necessary for pedestrian or bicycle facility
3. Construction or reconstruction of Class I, II and III bicycle facilities and sidewalks
4. Provision of curbs, gutters, and driveway ramp paving on a sidewalk project
5. Purchase and installation of bicycle lockers and/or racks at major employment centers, park-and-ride lots and transit terminals.

The construction of sidewalks fronting undeveloped land on a project may not exceed 15% of the total project length. Match paving for sidewalk projects is not an eligible project cost.

Additional Information:

Each application should include a prioritized listing of proposed projects. Include a project description discussing the nature and type of project being proposed for funding. The description shall include important design considerations and identify the location of the project and the transportation purpose to be served. A map showing the project location and limits along with principle streets, transit routes, nearby city and county boundaries, and prominent landmarks shall be included. The map shall be inserted on page 1 of the project submittal form.

Project Evaluation Criteria:

Evaluation Criteria	Possible Score
Local Plan Adoption – Requires applicant to have an adopted bicycle facilities plan, bicycle sub-element to the Circulation Element of its General Plan and a development review ordinance, standard or procedure which evaluates the need to incorporate bicycle improvements and/or amenities into conditions of development.	10
Connectivity – The relation of the proposed project to the regional and local systems. Proposed projects will receive 5 points if linked to an existing regional facility; 5 points if project involves more than one jurisdiction; 4 points if linked to an existing local facility; and 6 points if closing a gap in the regional system.	20
Destinations Served – Two points will be awarded for each destination served by the proposed project (e.g., employment centers, schools and colleges, retail centers and /or downtown areas, parks and other	10

recreational uses, public buildings such as libraries, museums, government offices, stadiums, and residential areas).	
Safety – The extent to which the proposed project will increase safety given the class of facility. Consideration will be given to accident incidence, pavement widths, bicycle lane demarcation, sight distances, speed differential and other safety considerations.	15
Local Matching Funds – Proposed projects will receive the following points based upon the extent of local match provided: 5 points for 10-19%; 10 points for 20-29%; 15 points for 30-49%; and 25 points for 50% or greater.	25
Intermodal Access – Five points will be award to proposed projects connecting to park-and-ride lots, transit terminals (bus and rail), and regional airports.	5
Project readiness/Cost Effectiveness – Five points will be awarded where existing roadways, pavement conditions, intersection signalization and other existing infrastructure accelerate project development. Five points will be awarded where project design and environment clearances are complete.	10
Population – The first applicant proposed project will receive 5 points. Subsequent proposed projects from the same applicant will receive 5 points up to a point where the total cost of all proposed projects is less than or equal to the applicants proportional allocation had such funds been allocated on a population basis.	5
Total Possible Score	100

Call for Projects Schedule:

Issue Call for Projects	November 1, 2006
Project Proposals Due	February 2, 2007
Recommendation to Plans & Programs	March 21, 2007
Recommendation to Board	April 4, 2007

Project Completion and Payment:

Sponsor agencies receiving an allocation of \$250,000 or less shall be reimbursed in arrears and upon proof of satisfactory project completion. Agencies receiving an allocation of \$250,000 or more may request progress payments, however, 20% of the awarded funds shall be held by SANBAG until proof of satisfactory project completion. Each recipient shall prepare a project completion report, including pictures of completed project(s) when requesting reimbursement. SANBAG will reimburse the recipient within 45 days. Recipient must retain all records necessary for the fiscal and compliance audit that will be conducted at the end of each fiscal year. Projects selected under this process must be completed within the two full fiscal year period. Any funds allocated and not disbursed by the end of the two full fiscal year period shall be unallocated and returned the Article 3 Bicycle and Pedestrian Facilities fund.

**San Bernardino Associated Governments
Project Submittal Form
2005/2006 LTF, Article 3 Bicycle/Pedestrian Program**

AGENCY:	CONTACT:	PHONE:	
PROJECT NAME:			
PROJECT LOCATION MAP			
<i>Insert Project Map Here</i>			
PROJECT DESCRIPTION:			
PROJECT LENGTH:			
PROJECT TYPE			
<input type="checkbox"/>	CLASS I BIKEWAY	<input type="checkbox"/>	BIKE LOCKERS
<input type="checkbox"/>	CLASS II BIKEWAY	<input type="checkbox"/>	BIKE RACKS
<input type="checkbox"/>	CLASS III BIKEWAY..	<input type="checkbox"/>	SIDEWALKS

CHECK IF PROJECT IS:

- ☐ INCLUDED IN A CURRENTLY APPROVED ADOPTED PLAN
- ☐ WILL BE INCLUDED IN SUCH A PLAN DURING NEXT FISCAL YEAR
- ☐ MEETS CALTRANS DESIGN STANDARDS FOR BICYCLE FACILITIES (APPLIES TO BICYCLE PROJECTS)
- ☐ IS PROJECT MULTI-JURISDICTIONAL? IF SO, EXPLAIN HOW:

ACTIVITY GENERATORS – CHECK ALL ACTIVITY GENERATORS DIRECTLY SERVED BY THE PROJECT

- ☐ EMPLOYMENT CENTERS
- ☐ SCHOOLS
- ☐ SHOPPING
- ☐ PARKS AND RECREATION
- ☐ PUBLIC BUILDINGS
- ☐ OTHER (DESCRIBE):

SAFETY CONSIDERATIONS

POSTED SPEED LIMIT _____ MPH

PAVEMENT WIDTH _____ FEET

AVERAGE DAILY TRAFFIC _____

OTHER SAFETY FACTORS _____

IS THIS PROJECT A MISSING LINK?

☐

YES

☐

NO

IF YES, EXPLAIN _____

DOES THIS PROJECT LINK DIRECTLY WITH ANOTHER MODE OF TRANSPORTATION?

☐

YES

☐

NO

IF YES, EXPLAIN _____

IF YOUR AGENCY HAS OUTSTANDING PROJECTS FROM PRIOR YEARS, PLEASE GIVE THE CURRENT STATUS OF THOSE PROJECTS.

**ESTIMATED PROJECT COSTS (FOR MATCHING FUND
CALCULATIONS:**

- | | |
|---|----------------|
| 1. PRELIMINARY ENGINEERING, PROJECT
ENGINEERING AND DESIGN COSTS | \$_____ |
| 2. RIGHT-OF-WAY COST | \$_____ |
| 3. PROJECT DEVELOPMENT COST | \$_____ |
| 4. TOTAL PROJECT COST | \$_____ |
| 5. LTF, ARTICLE 3 FUNDS REQUESTED | \$_____ |
| 6. LOCAL MATCH | \$_____ |
| 7. PERCENT LOCAL MATCH (LINE 6/LINE 4) | \$_____ |